



1467 Tiny Town Rd. Suite A  
Clarksville, TN 37042

Office: 931-572-1570/1580  
Fax: 931-572-1575/1577

**30 DAY NOTICE TO VACATE  
(Early Termination)**

\_\_\_\_\_ hereby give my/our 30-day written  
Notice to vacate the property at \_\_\_\_\_.

The last day of tenancy will be on \_\_\_\_\_.

Approved: Yes\_\_\_\_\_ or No\_\_\_\_\_ Termination Fee Paid: Yes\_\_\_\_\_ or No\_\_\_\_\_

**\*Note\*: Notice will not be accepted without Early Termination Fee Paid**

**STATEMENT OF UNDERSTANDING  
TERMS OF AGREEMENT**

- I/we understand we are vacating under the Early Termination Clause per our lease agreement.
- It is my/our understanding that the property will go back on the rental market, I/we will allow it to be shown with reasonable notice.
- I/we understand that I/we are responsible for the property until the keys are returned.
- I/we understand that I/we will be charged the prorated rent for any additional days that the keys are kept.
- I/we understand that if I/we are breaking the lease, that I/we are responsible for the unit until said lease is up or another qualified tenant is secured. This means that I/we are responsible for the rent, utilities and any other charges.
- I/we understand that the security deposit is not to be used as the last month's rent. If rent is not paid on the first of the month and I/we are late paying last month's rent, there will be late fees, and other charges added to the rent.
- I/we understand that any unpaid charges owed to TopFlight if not paid prior to Final Inspection will be deducted from the Security Deposit.

I/we agree to all terms stated above.

INT\_\_\_\_\_ INT\_\_\_\_\_

**Forwarding address:**

\_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Current phone (\_\_\_\_\_) \_\_\_\_\_

\_\_\_\_\_  
Tenant Date

\_\_\_\_\_  
Tenant Date

Received by: \_\_\_\_\_  
TopFlight Property Management Date

TopFlight

